

Summers County Schools
Job Description
Itinerant Teacher

QUALIFICATIONS: Holds appropriate certification in assigned field. For positions in elementary schools the successful candidate must possess Elementary Education Certification (K-6) or equivalent

RESPONSIBLE TO: Principal

EMPLOYMENT TERM: Based on contract.

SALARY: State Scale

NOTE: Itinerant teachers are placed a single school and can be moved between grade levels or subject areas as designated by the principal. Itinerant teachers are not itinerant between other schools. Itinerant teachers can be utilized to fill classes where there is no substitute available or to provide intervention as designated by the principal.

JOB RESPONSIBILITIES:

- Be responsible for planning and implementing Summers County Schools' standards-based curriculum based on applicable state standards.
- Set high classroom standards of academic achievement and behavior.
- Implement adopted and supplemental academic programs in alignment with state standards.
- Assists in upholding and enforcing school rules, administrative regulations, and Board policy.
- Strives to implement by instruction and action the school and district philosophy and goals of education and instruction.
- Be accountable for individual student achievement.
- Implement technology skills.
- Be responsible for implementing applicable accommodations and modifications documented with students' Individualized Education Program (IEP), 504 Plan, SAT, medical accommodations or other relevant documentation.
- Responsible for planning and implementing a collaborative model with special education students and teachers.
- May be responsible for planning & implementing designated co-curricular activities and/or programs at the school such as curricular fairs, awards programs and field trips.
- Responsible for planning and implementing teaching methods that addresses learners at all levels and with unique needs.
- Maintain confidentiality as stated by county, state, and federal law.
- Maintain accurate records as required by county, state, and federal law.
- Strong working/communication skills and availability with students, parents and peers.
- Willing to implement any other programs designated by principal for school improvement.
- Includes supervisory and/or other job related duties as assigned by principal or superintendent. Maintain and upgrade his/her professional skills.
- Attends faculty meetings.
- Provides for his/her own professional growth through a variety of methods including but not limited to, reading, coursework, seminars, and conferences.

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- Maintain professional work habits.
- Supervise students at all times.
- All other duties as assigned by the Principal, Superintendent, or designee.

TEACHER PERFORMANCE CRITERIA:

The expectations for teacher performance are based upon the West Virginia Professional Teaching Standards. The seven standards by which teacher performance is measured are as follows:

STANDARD 1: CURRICULUM AND PLANNING

- The teacher demonstrates a deep and extensive knowledge of the subject matter.
- The teacher designs standards-driven instruction using state-approved curricula.
- The teacher uses a balanced assessment approach to guide student learning.

STANDARD 2: THE LEARNER AND THE LEARNING ENVIRONMENT

- 2.1 The teacher understands and responds to the unique characteristics of learners.
- 2.2 The teacher establishes and maintains a safe and appropriate learning environment.
- 2.3 The teacher establishes and maintains a learner-centered culture.

STANDARD 3: TEACHING

- 3.1 The teacher utilizes a variety of research-based instructional strategies.
- 3.2 The teacher motivates and engages students in learning, problem solving and collaboration.
- 3.3 The teacher adjusts instruction based on a variety of assessments and student responses.

STANDARD 4: PROFESSIONAL RESPONSIBILITIES FOR SELF-RENEWAL

- 4.1 The teacher engages in professional development for self-renewal that guides continuous examination and improvement of professional practice.
- 4.2 The teacher actively engages in collaborative learning opportunities for self-renewal with colleagues.

STANDARD 5: PROFESSIONAL RESPONSIBILITIES FOR SCHOOL AND COMMUNITY

- 5.1 The teacher participates in school-wide collaborative efforts to support the success of all students.
- 5.2 The teacher works with parents, guardians, families and community entities to support student learning and well-being.
- 5.3 The teacher promotes practices and policies that improve school environment and student learning.

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STANDARD 6: STUDENT LEARNING

- 6.1 The work of the teacher results in measurable progress of student learning and state-approved curricula.

STANDARD 7: PROFESSIONAL CONDUCT

- 7.1 The teacher demonstrates professional conduct as defined in law, policy and procedure at the state,
 - district and school level.
 - Policy and Procedure
 - Attendance
 - Schedule
 - Respect