

Summers County Schools  
Job Description  
Coach

**QUALIFICATIONS:**

1. Appropriate certification required. This may be obtained by either: holding certification to teach in WV and assigned teacher in the Summers County School System, or employed as a substitute  
or  
be certified through ACEP Coaching Program and hold certification to coach through the WVDE.
3. College athletic experience preferred.
2. Criminal Background Check conducted pursuant to Summers County Board of Education Policy IV-G-4
3. Drug Test conducted pursuant to Summers County Board of Education Policy IV-H-1

**TERM:** 2021-2022 school term

**RESPONSIBLE TO:** All coaches are responsible to the Principal. Head Coaches are supervised by the Principal or Designee. Assistant Coaches are supervised by the Head Coach and evaluated by the Principal or Designee.

**SALARY:** As per Board of Education approved schedule

Summers County Schools  
Coach's Supplements  
2021-2022

<u>Sport</u>	<u>Total Cost</u>
Athletic Director	\$ 4,000.00
Football	\$ 10,500.00
Boys Basketball	\$ 8,750.00
Girls Basketball	\$ 8,750.00
Baseball	\$ 2,850.00
Softball	\$ 2,850.00
Track	\$ 2,850.00
Cheerleading	\$ 2,850.00
Volleyball	\$ 2,850.00
Golf	\$ 1,650.00
Cross Country	\$ 1,250.00
<b>GRAND TOTAL</b>	<b>\$ 49,150.00</b>
 Athletic Trainer	 \$5,000.00

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1. The total dollar amount of supplements per sport shall not exceed those amounts enumerated in the preceding scale.
2. The number of assistant(s) coaches per sport, as well as the amount of their supplement, shall be at the discretion of their respective head coach.
3. The head coach's supplement shall not exceed 35% of the total allocated for football.
4. The head coach's supplements shall not exceed 42% of the total allocated for either boys basketball or girls basketball.
5. The head coach supplement shall not exceed 85% of the total allocated for sports other than football, boys basketball, or girls basketball.

#### **JOB DUTIES:**

##### **Definition:**

A person employed to provide instruction or direction of members of athletic teams, individually or as a group, for the purpose of developing ability or skill to perform in athletic contests.

Head Coaches are responsible for leading in these objectives for their respective program. Assistant Coaches are to assist the Head Coach in implementing these duties and are under the direction of the Head Coach.

##### **Responsibilities:**

- a. Implements extracurricular program
- b. Fosters a climate conducive to participation
- c. Utilizes coaching techniques which increase student skill and maximizes time on tasks.
- d. Monitors student progress toward athletic achievements
- e. Maintains and upgrades coaching skills
- f. Promotes and maintains positive player-teacher-parent relationships
- g. Maintains professional work habits

##### **Duties:**

- a. Organize and carry out an athletic program that will promote team and school pride.
- b. Accept the responsibility for the welfare of the students under the coach's supervision.
- c. Be concerned as an educator in the total school program and not isolate the athletic program from the rest of the school.
- d. Be aware of a coach's responsibility in the area of public relations.
- e. Carry out duties of a coach under the direction of the Principal.
- f. Abide by the League, County, State and Federal Rules and Regulations.
- g. Accept the responsibility for the behavior and welfare of his team and staff; before, during and after practice and a contest.
- h. Realize winning is not to be considered the only objective of the athletic program, but must be considered a major goal.
- i. Accept responsibility for the retention and care of equipment.

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- j. Utilizes the services of the athletic trainer in the sport of football.**

**Knowledge, Skills and Abilities:**

- a. Possesses knowledge of the sport.**
- b. Have experience either coaching or playing the sport.**
- c. Academic training in coaching method and techniques.**
- d. Demonstrate knowledge of the rules of the sport.**
- e. Demonstrate the ability to manage and control students.**
- f. Devote necessary time and effort to promote successful program.**

**Organizational Relationships:**

- a. All coaches are directly responsible to school principal or designee.**
- b. All coaches have supervisory responsibility of all students under their care.**
- c. All coaches must exhibit a cooperative relationship to other coaches, all county and school staff.**
- d. Perform all other duties as assigned by the Principal and/or Superintendent.**

**DISCRIMINATION PROHIBITED**

As required by Federal laws and regulations, the Summers County Board of Education does not discriminate on the basis of sex, race, color, religion, disability, age and national origin in employment and in the administration of any of its education programs and activities. Inquiries may be directed to Dr. Linda Knott, 466-6000, Title IX and Section 504 Coordinator, Summers County Board of Education, 418 Temple Street, Hinton WV 25951, phone 466-6000; to the State Elimination of Sex Discrimination Project Coordinator, phone 304-558-7864; or to the U.S. Department of Education's Director of the Office for Civil Rights, phone 1-800-421-3481.